

# FACILITY MODIFICATION PERMIT



5300 Riverside Drive, Cleveland, OH 44181-0009 216.898.5215 / [DPCPermits@clevelandairport.com](mailto:DPCPermits@clevelandairport.com)

## City of Cleveland, Department of Port Control (DPC)

**APPLICATION FORM TO BE COMPLETED ELECTRONICALLY, THEN SUBMITTED VIA EMAIL TO:  
[DPCPermits@clevelandairport.com](mailto:DPCPermits@clevelandairport.com)**

### SECTION A. DPC SPONSOR INFORMATION

DPC Sponsor Name	Phone	Email

### SECTION B. APPLICANT INFORMATION

FMP Project Title:		
Applicant Name:		Date:

Applicant/Tenant Contact Info		Contractor Contact Info	
Applicant/Tenant		Contractor	
Address		Address	
City, ST, Zip		City, ST, Zip	
Phone		Phone	
Email		Email	
Contact		Contact	

### SECTION C: JOB SITE INFORMATION

Location of Job Site:

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SECTION C (continued)

BRIEF DESCRIPTION OF WORK:

Proposed dates of work:	Start		Finish	
Proposed hours of work:	Start		Finish	

### TYPES OF ADDITIONAL PERMITS REQUIRED

	City of Cleveland Permits?			
	Construction Storm Water Pollution Prevention Plan (SWP3)?			
	FAA 7460?		Hotworks?	

**\* NOTE:** For exterior work requiring crane, lifts or other large heavy equipment, an FAA 7460 Permit is required and could take between 90-120 days. Do not submit proposed start dates that pre-date the 7460 approval process. Coordinate with P&E.

### REQUIRED DOCUMENTS

Improvement plans meeting <b>DPC AM</b> specifications.	
Maintenance of Traffic (MOT) plan, both vehicular and pedestrian, if applicable.	
A Note prominently displayed on the title sheet or first paragraph of the general notes sheet, stating the requirement to use DPC construction standards.	
Current insurance policy, listing City of Cleveland as additionally insured	
Scope of work including Schedule of work.	
FAA Construction Safety and Phasing Plan (CSPP) if applicable.	
<b>To be submitted at Project Completion:</b>	
Final inspection report including punch list.	
As-built meeting <b>DPC AM</b> specifications. Please provide As-Builts as BIM ready, if possible.	

APPLICANT SIGNATURE