

**Date:** September 1, 2021  
**To:** Prospective Proposers  
**From:** City of Cleveland, Department of Port Control  
**Subject:** Addendum No. 2 to Request for Proposal – CLE & BKL Parking Operations and Management Services

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Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 2 to the Request for Proposal – CLE & BKL Parking Operations and Management Services, dated August 2, 2021.

This addendum serves as to clarify responses given in Addendum 1, posted on August 27, 2021.

**PROPOSAL SUBMITTAL DEADLINE: Friday, September 10, 2021 4 p.m.**

**INQUIRIES**

<b>1.</b>	<b>Question</b>	As per the response to question 79, in Addendum 1, is the City now requiring a bid bond? If so, would this be for the same amount that was reference in the original RFP as “equal to one (1) year’s management fee” or for a different amount?
	<b>Answer</b>	<b>The City is not requiring a bid bond. The response, to question 79, should have read “Performance Bond or Letter of Credit is acceptable”.</b>
<b>2.</b>	<b>Question</b>	As per the response to question 55, in Addendum 1, given the restriction on the file size (25MB), can proposers send multiple emails if the City’s 25MB file size limit is exceeded?
	<b>Answer</b>	<b>Yes, proposers can send multiple emails. Please label the emails as 1 of X, 2 of X, etc. where X is the total number of e-mails proposer is sending.</b>
<b>3.</b>	<b>Question</b>	As per the response to question 91, in Addendum 1, it is common under a management agreement for ACDBE participation to be based on a percentage of operating expenses. As such, would the Department reconsider the method of calculation or clarify, with an example, how proposers would be able to attain the goal as a percentage of gross revenues.
	<b>Answer</b>	<b>The 7.34% ACDBE goal is for the duration of the contract, plus option years, if any. The simplified calculation is: Average 3-years estimated gross receipts X 7.34% ACDBE goal.</b>
<b>4.</b>	<b>Question</b>	As per the response to question 100, in Addendum 1, please clarify if the answer is correct. Based on \$25 million, in annual gross revenue, the total incentive fee would be \$875.00 (\$25,000,000X .000035).
	<b>Answer</b>	<b>Calculation should be .0035XGross Revenue. In your example: .0035X\$25,000,000=\$87,500.00.</b>

5.	<b>Question</b>	As per the response to question 102, in Addendum 1, the response does not address the information required to be provided on the form. Please clarify.
	<b>Answer</b>	<b>We are looking for 3 years average.</b>