

**Date:** May 10, 2024  
**To:** Prospective Firms  
**From:** City of Cleveland, Department of Port Control  
**Subject:** Addendum No. 1 to Request for Qualifications – Taxiway V Extension Design and Construction Management/Administration Services

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Please be advised that the City of Cleveland, through its Director of the Department of Port Control (“Department”), hereby publishes Addendum No. 1 to the Request for Qualifications – Taxiway V Extension Design and Construction Management/Administration Services, dated April 15, 2024.

This addendum serves as to provide the response to all inquiries received prior to the question deadline date of May 6, 2024.

**PROPOSAL SUBMITTAL DEADLINE: Wednesday, May 22, 2024 4 p.m. local time**

**INQUIRIES**

<b>1.</b>	<b>Question</b>	Regarding the instructions on page 22 of the RFQ, does the Affidavit go in Section I or Section K? it is requested in both sections.
	<b>Answer</b>	<b>Please include the Affidavit with Section K.</b>
<b>2.</b>	<b>Question</b>	Have consultants been procured for designing the hangers?
	<b>Answer</b>	<b>This is not part of the scope of this project.</b>
<b>3.</b>	<b>Question</b>	Is a sample agreement for the requested services available for review?
	<b>Answer</b>	<b>Please see file titled Addendum 1 Professional Services Agreement Template</b>
<b>4.</b>	<b>Question</b>	<p>Requesting the following changes/clarifications to the insurance section included in the RFQ:</p> <p>3.3 Insurance (A) Business Automobile Liability Insurance.  <b>Requested Change:</b> Suggest replacing Contractor throughout with Designer or Professional, to reflect the role of the selected firm and avoid confusion with the selected construction contractor more accurately.</p> <p>3.3 Insurance (C) Professional Liability Insurance  <b>Requested Change:</b> Request a higher limit for the deductible/self insured retention consistent with higher levels of insurance carried by many design professionals. For example, a \$250,000 self insured retention/deductible is not uncommon with policy limits of \$5,000,000.00 (+). For the valuable papers, that coverage is often provided on the property or other policies, requested wording change to reflect that the coverage can be provided under another policy, not necessarily the professional liability.</p>

		<p>3.3 Insurance (E)  <b>Requested Change:</b> Request deletion of E. Builders Risk Insurance is more appropriate for the selected construction contractor and not the design professional. The design professional would not have an insurable interest in the construction for the project. This requirement is atypical for a design professional.</p>
	<p><b>Answer</b></p>	<p><b>Section 3.3 Insurance (A) Please replace “Contractor” throughout with “Contractor, Designer and/or Professional”.</b></p> <p><b>Section 3.3 Insurance (C) Replace language in the RFQ with the following: Professional liability insurance (including errors and omissions) shall have limits of not less than One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate and subject to a deductible each occurrence of not more than Two Hundred and Fifty Thousand Dollars (\$250,000.00) per occurrence and in the aggregate and if not written on an occurrence basis, shall be maintained for a period of not less than two (2) years following the completion of the services provided under the contract. This policy (or in another policy required under this section) shall include valuable papers coverage with limits of not less than One Hundred Thousand Dollars (\$100,000.00).</b></p> <p><b>Section 3.3 Insurance (E) Builders Risk Insurance section is deleted.</b></p>